MILLARD SCHOOL DISTRICT DELTA, UTAH

Following are the minutes of the Board of Education meeting held May 10, 2018 at the District Office, Delta, Utah.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 22.

Call to Order

Members in attendance: Adam R. Britt, President

Jeffery G. Schena, Vice-President

Todd E. Holt, Member

David E. Lund, Member - Absent Gordon L. Rawlinson, Member David V. Styler, Superintendent

Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Jeffery G. Schena

Pledge of Allegiance: Jeffery G. Schena

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

- 1. Review and Discuss Action Items
- 2. Digital Teaching and Learning Update
- 3. Hiring Processes and Practices Discussion
- 4. Administrative Training Discussion
- 5. Review of Policies

Review of Policies

Technology Security

Millard School District Policy - 6185 Fourth Reading

Surveillance Policy

Millard School District Policy - File Code: 3080 Third Reading

<u>Health Requirements and Services: Medical</u> Millard School District Policy - File Code: 6200 First Reading

Review of Policies Continued

Copyrighted Materials

Millard School District Policy - File Code: 5190 First Reading

Motion Pictures

Millard School District Policy - File Code: 5185 First Reading

Member Rawlinson made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2017-2018 school year and 2018-2019 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Schena, with the voting as follows:

Closed Executive Session

Member RawlinsonAyeMember SchenaAyeMember HoltAyeMember BrittAye

Member Schena made a motion to return the meeting to a Regular Session, seconded by Member Rawlinson with the voting as follows:

Regular Session

Member SchenaAyeMember RawlinsonAyeMember HoltAyeMember BrittAye

Time of the Closed Executive Session was from 1:10 p.m. to 1:40 p.m.

Time

I, Adam R. Britt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2017-2018 school year and 2018-2019 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

Adam R. Britt, President

Keith T. Griffiths, Business Administrator

Minutes of the Board of Education meeting held April 12, 2018 were approved by a motion from Member Holt, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Minutes

Board President's Report

None

Board President's Report

Superintendent Styler's Report

Superintendent Styler's Report

- 1. School Safety Review
- 2. Staffing Review
- 3. IVC Equipment has been installed in Delta and Fillmore.
 Mr. Stephenson and Mr. Warnick will provide content to
 EskDale High School.
- 4. LTS Pilot Project Wireless service to school.
- 5. Gordon Mortensen is offering a free Concealed Carry Permit class for any teachers that are interested. This is not endorsed by the Millard School District and the District has not encouraged any employee to take this class.

Business Administrator Report

BA Report

1. Letter from Dr. Jim Stephenson regarding dental benefits.

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills / Approval Financial Reports

Payment of bills from check #015166 to check #015326 inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #23.

Substitute Teachers

Substitute Teachers

Jessica Christensen (Delta) Jodi Bond (Fillmore) Scotty Squire (Fillmore) Joanne Cosgrove (Sutherland) Lyndsey Anderson (Delta)

The above individuals have completed the SubInstructor On-Line program and have passed a current background check and TB Test

Recommended for approval.

Adult High School Secondary Diplomas

Adult High School Secondary Diplomas

Hesston Chad Elmer Delreace Robinson Xochilt Flores Troseth

Mr. Duane Rawlinson, Millard School District Vocational Counselor, has reviewed their transcripts and determined that they have completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

2017-2018 Compulsory Attendance Compliance

2017-2018 Compulsory Attendance Compliance

In-State Residen-

Early Graduation

Requests

cy Request

Parent(s) Child(ren) School / Grade

Summer Eggleston Aidan Henderson DMS / 8th grade

Sara Hales Jenna Hales DHS / 9th grade

Sherry Dutson Mace Dutson DHS / 10th grade

Kristie Mechling Lilly Mechling DSES / 1st grade

Jenessa Mechling DNES / 3rd grade

Recommended that the above students be exempted from compulsory attendance for the 2017-2018 school year based on signed affidavits.

In-State Residency Request

Student Name: Alexandria Boren
Parents' Name: Natasha Boren
Guardian Name: Christina Rees

School / Grade: Delta Middle School / 7th Grade

Recommended for approval.

Early Graduation Requests

Jade Levi - Millard High School / End of Junior Year

Maria Wilbur - Millard High School / End of Junior Year

Naomi Archibald - Millard High School / End of Junior Year

Recommended for approval subject to review and certification that all requirements for graduation have been met satisfactorily.

In-Lieu of Transportation Request

Parent(s) Child(ren) School Mileage

Andrea Flores Barbara Juarez Garrison El 48 miles RT

Recommended for approval.

2018 Fall Activity Schedules

Delta High School

EskDale High School

Delta High School Region 14 Cross Country

Delta High School 2018 Football

Delta High School 2018 Boys' Golf

Delta High School Lady Rabbits 2018 Soccer

Delta High School 2018 Girls Tennis Delta High School 2018 Volleyball

EskDale High School 2018 Cross Country

EskDale High

School

2018 Fall Activity

Schedules

In-Lieu of Transportation Request

Delta High School

Millard High School

Millard High School 2018 Football Millard High School 2018 Girls Soccer Millard High School 2018 Volleyball

Personnel Items: Personnel Items

Letters of Resignation

Letters of Resigna-Corissa Shumway- Instructional Assistant at Millard High School tion

Jessica Olcott - Instructional Assistant at Delta North **Elementary School**

Recommendation for Student Summer Workers

Student Summer Workers

Delta North Elementary School Delta South Elementary School Katelyn Tolbert Brandon Atkinson* Dylan Lister Tanner Gonder* Anthony Crop **Emily Sanders**

Fillmore Elementary School Delta Middle School Carlee Stephenson Kayla Sanders* Dillon Lund Kaylee Nielson Austin Burraston Brek Kirkland Sierra Finlinson

Fillmore Middle School Delta High School Jacee Monroe* Bailey Bishop* Cami Robison Tandon Oman* Kaitlynn Anderson Kamryn Tolbert Dekta Technical Center

Aaryn Atkinson Miranda Johnson Derek Atkinson

Millard High School **District Office** Karston Keel* Auston Chappell* Makayla Maxfield Trevor Burton* Zachary Styler*

*Previously Employed

Recommendation for Millard High School Tennis Coach **MHS** Tennis

Coach Mrs. Lori Brown

Steven Melville

Recommendation for Delta High School Girls' Head Basketball Coach DHS Girls' Basketball Coach

Mr. Jordan Johnson

Recommendation for Millard High School Instructional Assistant MHS IA

Mrs. Carolyn Stevens

Recommendation for Delta Middle School Head Custodian DMS Head Cus-

todian

Mrs. Becca Crane

Recommendation for Delta Middle School Part-Time Lunch Workers

Mrs. Jessica Christensen Mrs. Misty Rowley DMS Part-Time Lunch Workers

Recommendation for EskDale High School Instructional Assistant

Elizabeth (Buffy) Perea - PE

EskDale IA

Recommendation for EskDale High School Part-Time Teacher

Mrs. Kathleen Hayward

EskDale Part-Time Teacher

Member Schena made a motion to approve and accept the Consent Items, as listed above, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

<u>Information Items</u>

Information Items

Request for Extra-Duty Pay for Yearbook Teachers

Extra-Duty Stipend for Yearbook

Mr. Derrick Dearden, Principal of Millard High School, and Mrs. Teresa Thompson, Principal of Delta High School, requested that the Board of Education consider adding an extra-duty stipend for the high school yearbook teacher. This is to accommodate these individuals for their time in attending a lot of extracurricular activities throughout the year to obtain yearbook photos.

Financial Update Based on 2018 Legislative Session for 2018-19 School Yr

Financial Update

- 1. Increase Cost for Employee Insurance Benefit
- 2. Estimate of new monies for State Basic Programs

Southwest Educational Development Center Legislative Dinner

SEDC Legislative Dinner

Superintendent Styler extended an invitation for any member of the Board to attend the SEDC Legislative dinner. This Legislative dinner will be held on June 6, 2018 in the evening in Cedar City at a place yet to be determined.

Update: As of Wednesday, May 9, 2018, the Board of Directors of SEDC chose not to host this Legislative dinner and retreat this year. It will be considered for future years.

Millard School District Enrollment Summary as of April 25, 2018

MSD Updated Student Enrollment

A review was given of the Millard School District Enrollment Summary as of April 25, 2018. The current enrollment is 2,861 students compared to the October 1, 2017 Student Enrollment of 2,884. This is a loss of eighteen (18) students. The biggest loss is at Delta High School.

<u>Policy Approval</u>
Policy Approval

Member Schena made a motion to approve the following policies:

Technology Security

Millard School District Policy - File Code: 6185

Camera Surveillance Systems

Millard School District Policy - File Code: 3080

Motion was seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Employee Out-of State Travel Request

2018 ITW Welding Instructors Conference Mr. Kirk Willoughby - DTC Welding / Machine Tool Instructor Appleton, WI July 17-19, 2018

Cost: To attend would be approximately \$1,450 (Conference Registration \$500; Travel and hotel expenses \$950).

Mr. Willoughby would attend this conference in lieu of attending the National ACTC Conference that CTE teachers have attended in the past.

Member Schena made a motion to approve and support Mr. Kirk Willoughby attending the 2018 ITW Welding Instruction Conference, as outlined above, seconded by Member Rawlinson and carried unanimously the Members of the Board.

Out-of-State Students / Employee Travel Request

National FFA Convention

Students: The Delta High Floriculture Career Development Team

Twelve students will be attending Advisor: Mr. Chad Warnick Indianapolis, Indiana October 22-28, 2018

The Delta FFA Floriculture Career Development Event Team won the FFA State competition on April 17, 2018. As a result, they have been selected to move on to the National FFA Convention.

The cost will be approximately \$1,500.00 for Mr. Chad Warnick to attend.

Member Holt made a motion to give approval for the FFA competition students and Mr. Chad Warnick, as advisor to attend the National FFA Convention, seconded by Member Rawlinson made carried unanimously by the Members of the Board.

Employee Outof-State Travel Request - Kirk Willoughby

Out-of-State Student Extended Travel Request DHS FFA

<u>Millard High School Proposal for Baseball Practice Room and the Purchase of Two Wrestling Mats</u>

Millard High School presented a proposal to address the situation with the baseball practice room at the South end of the gym. Proposal From MHS - Baseball and Wrestling Mats

Millard High would purchase the following:

- 1. New Batting Cage and Net
- 2. New piece of fiber board for walls
- 3. Fill in and repair dents and holes

Millard School District would provide the following:

- 1. Purchase two new wrestling mats Cost \$16,700
- 2. Use of summer painter
- 3. Two cameras one at each end / East and West

Member Holt made a motion to move forward with the proposal from Millard High School with approval for the purchase of two wrestling mats, at a cost of \$16,700 and the installation of two cameras for the baseball practice room in the gym, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Employee Request for Placement on Step 11

Mr. Jeff Brough, recently hired to teach Math at Delta High School, requested being given credit for his previous years of experience and be place don Step 11. Mr. Brough has completed twelve years of teaching experience with the Beaver School District and will be beginning his thirteenth year of teaching. Millard School District Salary Schedule Policy allows the Board to award up to ten years of experience from previous employment.

Member Schena made a motion to approve Mr. Jeff Brough to receive credit for his previous teaching experience and be placed on Step 11 beginning with the 2018-19 school year, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Employee Request For Placement on Salary Schedule

Employee Request for Advance of Accrued Vacation

Mr. Kyle Barnson, Head Custodian for the Delta Technical Center, requested that his earned accrued vacation for the 2018-19 school be advanced prior to July 2018 so that it can be used in June 2018. Mr. Barnson will have fifteen days of accrued vacation as of July 1, 2018.

Member Schena made a motion to approve advancing Mr. Kyle Barnson his earned accrued vacation for the 2018-19 school year to be used in June 2018, seconded by Member Holt and carried unanimously by the Members of the Board.

Employee Request For Advance of Earned Accrued Vacation

Acceptance of 2018 Graduating Students

Delta High School

Acceptance of 2018 Graduating Seniors

The following students have graduated early:

Graycie Hardy - End of First Quarter Kwincy Noyes - End of Junior Year

Delta High School

The following Seniors will be graduating:

William Anderson Derek Atkinson Andrea Baker
Kailyn Beams Trevor Burton Brody Chase
Mary Christensen Brittney Coles Cuman Cox
Layton Jake Day Dawson Dutson Devin Finlinson
Tania Leyva Ashlee Nielson Tanner Shields

Seniors pending graduation - credits / requirements needed for Fourth Term

Daniel Abbott Nichlas Abbott Ezraliem Anderson Shalese Anderson Wyatt Anderson Arturo Arcadio Ashlee Atkinson Brandon Atkinson Jared Bennett Jessica Bliss Julie Brinkerhoff Joshua Brooks Dillyn Bunker Brianna Buys Ashlee Christensen Bridgette Christensen Sara Christian Rylie Church Steffanee Cowie Kyle Crapo Samantha Denbow Bradden Davis Brayden Draper Dallin Draper Kennadee Dutson Brenton Finlinson Jason Fowles Tanner Chase Fowles Marianna Garcia Tanner Gonder Cameron Harris Daniel Harris Mandi Holman Rosaura Hurtado John Tanner Johnson Madison Johnson Carter Jones Jacee Kent Kimberly LeBaron Jaxon Louder **Britney Martin** Maria Martinez Mitchell McDermaid Chance Meinburg Danielle Nielson Yair Moran Caden Petersen Haydn Porter Ahili Rangel Alexis Riding Juan Rodriquez KyRae Rogers Tyson Shurtz Richard Ruiz Oakley Smith Tate Smith Brayden Sorenson Samantha Staheli Ethan Stowell Jesus Tena Ellen Thompson Clint Tolbert Anna Travis Elijah Wagner

Nathan Wood

Starleigh Wilson

Ashatine Anderson Tristin Anderson Aaryn Atkinson Macey Beckstrom Keatyn Bliss Dax Brough Jaymee Carter Noah Christian Robert Clark Tyler Dalton Makinsey Dent Meredith Draper Case Finlinson Aidan Gamble Nicholas Hansen Hailey Henderson Sierra Jeffery Savannah Johnson Hailey Knight Ashlee Lyman Cynthia Melena Brittney Millwee Kaylee Nielson Chase Poulsen **Rett Riding** Brett Roundy Cole Smith Isaac Sorensen Angela Stephenson Brittnee Teeples Damian Tolbert

Ethan Willoughby

EskDale High School

The following Seniors will be graduating:

EskDale High

School

Ambre Moorhous

Millard High School

Juniors who will graduate early:

Millard High

School

Naomi Archbald

Jade RuthAnn Levi

Maria Wilbur

Seniors pending graduation - credit / requirements needed Fourth Term

Tyson Arturo Aburto Jameson Aleman Jesse Ashman Taran Bartholomew Kennedi Beckstrand Casey Logan Bell Thomas Bishop Maggie Marie Bray* Hadlee Jo Cain Garrett Shane Brunson Canyon Cole Bunker Candace Lynn Cannon Mikayla Ann Campbell Joshua Lynn Carling Jewel LaVean Cluff Blake Harold Dallin Kaili K. Dastrup Brock Edward Dearden Sydney JoAnn Dearden Christopher Edward DeGraffenried Carson Darren Fox Hunter Douglas Gamble* Carlos Isaias Garay Jacob Gates Isabel Rebecca George Rebeca Cancino Gonzalez Peyton Elaine Harrison Slater Jay Huffer Jake Brady Iverson Taybri Lynn Jackson Maria Irene Josse Johnn Kaleb Kelly Turner Koyle Nicolas Richard Krause Ryland Patrick Latimer Ayla Kapree Lunt Memphis Shuihan Lor Itzel Alejandra Madeira Brenda Nicole Martinez Pyper Mathews* Makayla Rae Maxfield

Jacee Jean Monroe Payton Jean Miller Miles David Morrison Tanya Munoz Taeya Lynn Owen Kynlee Penney Makell Dawn Penney Kyle Martin Perkins* McKenna Emily Pikyavit Jonathan Pulido Britton Jase Rasmussen Megan Rasmussen Sabrina Maria Retano Jalen Stephen Robison Gage Craig Rodriquez Kaleb Allen Rowell Baylee Joy Rowley Slade Scott Sheriff Aliah Emma Sorensen Tyra Lynn Sorenson Bo Robert Stevens Anamari Tapia Jayce L. Thompsom

TyLynn Taylor

Carson Jeremy Teeples Emma Lei Thurman Cora May Timothy Brytnee Uffens* Dawson Ares Wilcox Isac Blake Worsley

*Graduation Requirements Completed

Member Rawlinson made a motion to accept and approve the graduating lists of students, as listed above, pending the satisfactory completion of all graduation requirements for those listed as needing to complete requirements, seconded by Member Schena and carried unanimously by the Members of the Board.

Calister Timothy

Nathaniel Wood

Jaydan Evalin Tingey

Jaxon James Wardle

Certificate of Completions from High School

Certificates of Completion

It was recommended to the Board of Education that the following Delta High School students be awarded a "Certificate of Completion" from Delta High School.

Zachary Anderson Morgan Lambertsen

Both Zac and Morgan have satisfactorily met the requirements of the Millard School District. Neither Zac or Morgan have aged out of the special education program, however, they would like to walk with their graduating class.

Member Schena made a motion to award a "Certificate of Completion" to Zachary Anderson and Morgan Lambertsen, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring Excellence

Student Excellence / Deseret News Academic All-State

Boys' Baseball

*Brody Chase - Delta High School Jacob Gates - Millard High School Nicolas Krause - Millard High School Deseret News Academic All-State

Boys' Track

Brandon Atkinson - Delta High School Dax Brough - Delta High School Koyle Turner - Millard High School

Girls' Track

Bridgette Christensen - Delta High School

Girls' Golf

*Kailyn Beams - Delta High School

Boys' Soccer

- *Derek Atkinson Delta High School
- *Tanner Gonder Delta High School
- *Tate Smith Delta High School

Girls' Softball

Megan Rasmussen - Millard High School TyLynn Taylor - Millard High School

*Present for the Board meeting.

Each were given a certificate of excellence.

Honoring Excellence

Honoring Excellence

Honoring Retiring Employees

Honoring Retiring Employees

The following individuals are retiring from the Millard School District at the end of the 2017-2018 school year:

Mr. Dennis Alldredge - Principal at Fillmore Middle School

*Mrs. Vickie Allred - Lunch Worker at Delta High School

*Mr. Stuart Bailey - Teacher at Fillmore Middle School

Mrs. Carlene Beckstrand - Teacher at Fillmore Elementary School

*Mr. Grant Bennett - Head Custodian at Delta Middle School

Mr. Greg Faber - Teacher at EskDale High School

Mr. Dean Fowles - District CTE Director

Mrs. Janet Henke - Bus Driver / Delta area

- *Ms. Judy Hoelzle Teacher at Delta Middle School
- *Mrs. Linda Jackson Custodian at Millard High School
- *Mr. Mark Losee Custodian at Delta High School
- *Mrs. Lynette Lovell Teacher at Delta South Elementary School
- *Mr. Antonio Mendoza Custodian at Delta Middle School
- *Ms. Sherry Paxton Teacher at Millard High School
- *Mrs. Brenda Robinson Teacher at Fillmore Elementary School
- *Mrs. Jean Spong Lunch Worker at Delta High School
- *Mrs. Ralene Stevens IA at Millard High School
- *Mrs. Becky Tanner Teacher at Delta North Elementary School
- *Ms. Leslie Works Custodian at Delta South Elementary School

These individuals were supported by family members for this presentation.

The accomplishments and contributions of the above individuals were shared with the Members of the Board and those present. The above individuals have given a combined five-hundred and five (505.5) years of service in working for the Millard School District. Each individual was thanked for their many years of service given to the students, staff, and patrons of the Millard School District. A small token of appreciation was given to each of the retiring employees.

Communications for Board Members

Communications for Board Mem-

- 1. School Newsletters:
 - a. Delta North Elementary School's "Bulldog Bulletin"
 May 2018
 - b. Fillmore Elementary School's "Chipmunk Chat" May 2018
 - c. Delta Middle School's May 2018 Newsletter
 - d. Fillmore Middle School's May 2018 Newsletter

Public Comment

Public Comment

None

^{*}Those present for the meeting.

Board Member Comments

Board Member Comments

- 1. Member Holt reminded and extended an invitation for all to attend the Delta Technical Center's Open House to display and show all the students projects for this year. Thanks was expressed for Mr. Kirk Willoughby, Mr. Brett Callister, and Mr. Jim Warnick for their efforts in working with the students. It is always interesting to see what these students create with their projects
- 2. Member Rawlinson congratulated those retiring employees and expressed his appreciation for their efforts and contributions to the students, staff, and patrons of the Millard School District.
- 3. Member Schena indicated that this week is "National Teacher Appreciation" week. Teaching is a tough job and also a very rewarding job. Please take time to honor and say thanks to those teachers who do such a wonderful job. Teachers desire our praise, appreciation, and thanks for a job well done.
- 4. Member Britt expressed his appreciation for all the good things going on. It is hard to believe that the school year is wrapping up. This year has been successful. He also congratulated those retiring employees with five hundred and five (505) years of experience.
- 5. Superintendent Styler indicated that the District is losing some great employees with those retiring. However, the District has hired and will continue to hire good individuals for the support of our students. Superintendent Styler expressed his thanks and gratitude for the support of the Board of Education and our communities.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, June 14, 2018, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

The Millard School District Board of Education will hold a Budget Hearing on Thursday, June 14, 2018 at 6:00 p.m., at the District Office, 285 East 450 North, Delta, Utah for the purpose of adopting revisions to the current year Budget (2017-2018 school year) and tentative approval for the Budget for the 2018-2019 school year and tentatively setting the Certified Tax Rates the 2018-2019 school year.

Budget Hearing

Meeting adjourned at 4:30 p.m.	
Attest:	
Signed:	Signed:
President	Business Administrator